

23 Sep 09

Subject: Minutes of SMCA Performance Metrics Meeting, 23 Sep 2009 at Rock Island IL.

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1. Introduction: Mr LeGault opened the meeting and introduced the new OEDCA deputy CAPT Jeff Horton. CAPT Horton welcomed everyone to the meeting and stated as a collective group we needed to get the metrics right so we could do our mission and thanked all for making the time to participate in the meeting.

2. Overview and Administrative Remarks: Mr. LeGault stated that this meeting was to review metrics that were discussed in the initial meeting along with reviewing the prior meetings action items.

3. SMCA Performance Metrics Discussion

a. Acquisition Management: Planning Index

(1) Item Transition Index - Mr. Valentine briefed the Item Transition Index. For FY09, approximately 180 items have been identified for transition. Mr. Valentine stated a possible new metric might be the number of items the EDCA was notified about because they are not transitioning. After some discussion, it was agreed the O/EDCA and PM JS would work to standardize the reporting process to the EDCA (action item 1). Upon reviewing action item 1 the group determined that the JOCG EXCOM subgroup for

JCAPP 2 would look at standardizing the reporting process of transitioning items. Rich Sipple asked that the word 'justification' in paragraph 3 of the transition briefing be changed to 'rationale'. The group concurred. Debbie Lindstrom asked if the number of Army items for transition to the SMCA would be shown. Ian Valentine stated they would be in the narrative, but not a chart because they represent less than 1% of items transitions. Dion Serben asked if items remain in multiple FYs. Answer was yes. The number of new items will be identified in the narrative for FY09.

(2) Hardware Price Variance Index was briefed by Ms Baden and she stated there would be no change from FY08.

(3) Requirements Stability: will have no change

(4) Customer Resource Timeliness Index:

(i) Will have no change from FY 08 metrics and (Action item 2) will be closed.

(ii) Ms Baden briefed Percent of Orders Received from Military Service within 80 days of the Appropriation Act. (Action item 3) data will be provided by commodity for internal use within the SMCA only. Information used internally within SMCA and will not be in the annual report This action item was closed.

(5) Ms. Baden briefed the Customer Resource Stewardship Index - no changes.

b. Acquisition Management: Contracting Index

(1) Mr. Zoll briefed Technical Data Package (TDP). He described the technical data process and it was determined that the JCAPP 9 was sufficient to support the technical data process at different locations. Action items 4&5 were closed.

(4) Mr. Hampton briefed the Customer Delivery Index. There was discussion on the use of re-negotiated Customer Required Delivery Dates (CRDD) and how this may bring the accuracy of the index into question. Mr. Hampton stated JMC has a Lean/Six Sigma Green Belt project reviewing CRDD (Action item 6). There was discussion on why CRDD was based on quantity delivered and not number of orders delivered (action item 7). There was consensus to not include the Customer Delivery Index in the FY09 Report, but to retain the 2 CRDD metrics as stand-alone metrics. It was agreed to keep the current metrics, with the use of quantity or orders to be determined based on the results of action items 6 and 7. (Action item 6) is still open and the LSS project will report out at the spring metrics meeting. (Action item 7) is closed.

c. Production and Industrial Base Management: Product Quality Index

(1) Mr. Maloney briefed the Number of Product Quality Deficiency Reports (PQDRs). There was a question on whether we were capturing all PQDRs. This is action item 8 which will remain open until the JOCG subgroup has developed the process to capture all the data.

d. Production and Industrial Base Management: Industrial Base Adequacy Index

(1) Ms. Heslin briefed for Mr. Cheung and stated there was no change in IB metrics from the spring meeting. (Action item 9) discussed the possibility of having an Industrial base Investment Expenditure metric and was left open pending further

research. Debbie Lindstrom asked if only Army items are included in the readiness report. Cathy Heslin stated yes.

e. Stockpile Management: Surveillance Program Execution Index

(1) Mr. Petesch briefed Surveillance program PI Inspection Backlog chart CAPT Horton asked that the chartology be looked at. The current chart does not tell the story that the metric is telling. Safety in Storage inspections (SIS) Backlog chart needs to be clearer to tell the story on the backlog. It was decided that the information needed to be presented in another format to ensure all stakeholders understood the results of this metric. (Action item 13).

f. Stockpile Management: Inventory Characterization Index

(1) Mr. Elmore briefed the Magazine vs. System Accuracy for SMCA Depots. It was requested that the name of this metric be changed, since some of the installations, i.e. McAlester Army Ammunition Plant, are not Depots. (Action item 10) was closed and it was decided that SMCA facilities would be used to address locations being measured.

g. Stockpile Management: DEMIL Program Execution Index

(1) Mr. Roller briefed the Demilitarization Program Execution Index. Currently the funding measure is shown at the end of the index and will be moved to the front of the index. (Action item 11). This action item is closed. (Action item 12) was closed with the rationale being that the Sustaining Program Execution Group (SSPEG) critical stockpile reduction is 3% and that is what funding decisions are associated with.

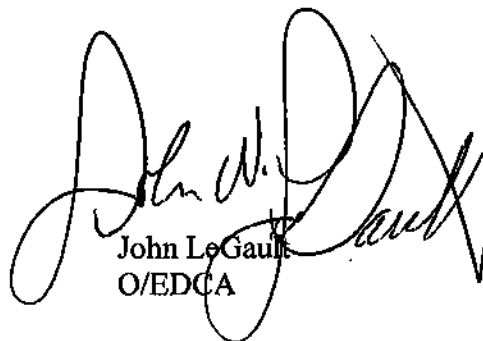
h. Distribution Management: Delivery Reliability Index

(1) Mr. Wheat briefed the CONUS on-time Delivery Index and stated that the rating was 99.4%. He briefed that there was 17 late letters issued to carriers for lack of performance. There was some discussion about change the measurement of the index since the rating continued to be so high. The group decided that the measurement would remain the same for FY09 and be looked at during the spring meeting.

4. Closing all old/new action items were covered and CAPT Horton thanked all for their participation. He emphasized that in order to have process success through the delivery of the report: all briefings and information need to be in by assigned deadlines.

Enclosure:

- a. Agenda
- b. List of attendees
- c. Action item list.


John LeGault
O/EDCA

23 Sept 2009
SMCA Performance Metrics
Building 350 6th Floor - Wheeler Conference Room
Rock Island, IL.

0830 – 0845	FY08 SMCA Metrics Introduction Overview and Administrative Remarks	CAPT Jeff Horton Mr. John LeGault
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(Process Owners/SME - On hand for discussion, presentation of new or changed metrics or questions)

0845 - 0915	<ul style="list-style-type: none">- Planning Index- Item Transition Index- Transition Procurement Status Index<ul style="list-style-type: none">- SMCA Assigned – Mil Svc Procured (Items)- SMCA Assigned – Mil Svc Procured (Dollars)- SMCA Transitioned – Mil Svc Procured (Items)- Transition Execution Index (<i>ACTION ITEM #1</i>)<ul style="list-style-type: none">- Transition Candidates Identified- Approved Transition Plans- Completed or In-Progress Transitions	Mr. Ian Valentine
0915 – 0945	<ul style="list-style-type: none">- Hardware Price Variance Index<ul style="list-style-type: none">- Percent change in price (EPL to Actual Cost)- Percent change in price (PRESBUD to EPL)- Requirements Stability	Ms. Jennifer Baden
	<ul style="list-style-type: none">- Customer Resource Timeliness Index<ul style="list-style-type: none">- Percent Funds Received from Mil Svc w/in 80 days of Appropriation Act (<i>ACTION ITEM #2</i>)- Percent of Orders Received from Mil Svc w/in 80 days of Appropriation Act (<i>ACTION ITEM #3</i>)- Number Unplanned Orders Segregated by Mil Svc	Ms. Jennifer Baden
0945 – 1000	BREAK	
1000 – 1100	<ul style="list-style-type: none">- Contracting Index<ul style="list-style-type: none">- Technical Data Preparation (<i>ACTION ITEMS #4 & 5</i>)- Customer Resource Stewardship Index<ul style="list-style-type: none">- Military Service Dollars Returned (Expiring Year by Quarter)- Expired Dollars returned by the SMCA to each of the Military Services- Percent CRDD met in past 12 Months (<i>ACTION ITEMS #6 & 7</i>)- Percent CRDD planned to be met in next 12 Months	Mr. Jim Zoll Ms. Jennifer Baden Mr. Steve Hampton Mr. Steve Hampton

Enclosure A

(ACTION ITEMS #6 & 7)

1100 – 1200	LUNCH	
1200 – 1245	<ul style="list-style-type: none">- Production Quality Index- End Item Lot Acceptance- Stockpile Quality (w/in 3 years of Production)- Number of Quality Deficiency Reports (ACTION ITEM #8)	Mr. Mike Maloney
	<ul style="list-style-type: none">- Industrial Base Adequacy Index- Number of Critical Single Point Failures- Production Base Readiness- Organic GOCO Industrial Base Investment Expenditures (ACTION ITEM #9)	Ms. Cathy Heslin
1245 – 1315	<ul style="list-style-type: none">- Surveillance Program Execution Index- Executable Surveillance Funding:<ul style="list-style-type: none">Required vs. Actual in Dollars- Executable Surveillance Capacity:<ul style="list-style-type: none">Required vs. Capacity in Dollars- Inspection Backlog- Percentage of Lots in CC-K More Than 45 Days	Mr. Dale Petesch
	<ul style="list-style-type: none">- Inventory Characterization Index- Inventory/Accountability Accuracy Rates<ul style="list-style-type: none">for GOCO Facilities- Magazine vs. System Accuracy (ACTION ITEM #10)- Denial Rate for All SDS Locations	Mr. Marvin Elmore
1315 – 1345	<ul style="list-style-type: none">- Demilitarization Program Execution Index (ACTION ITEM #11)- Demil Funding (ACTION ITEM #12)- Demil Cost per Ton- Conventional Ammunition Index<ul style="list-style-type: none">- Stockpile Reduction- Actual vs. Planned Demil- Missile Index<ul style="list-style-type: none">- Stockpile Reduction- Actual vs. Planned Demil	Mr. Carl Roller
1345 – 1400	<ul style="list-style-type: none">- Delivery Reliability Index- CONUS on-time Delivery	Mr. Kurt Wheat
	<ul style="list-style-type: none">- Quantity & Condition Code Accuracy Index<ul style="list-style-type: none">- Percent of Supply Discrepancy Reports<ul style="list-style-type: none">vs. the Number of Material Release Orders Shipped	Mr. Marvin Elmore
1400-1430	Wrap up and Action item review	Mr. John LeGault

Enclosure A

Event: SMCA Performance Metrics

Meeting _____

date: 21 May 09

O=On-site;

T=Telecon

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Enclosure B

Item #	Action Description	Action POC	Suspense Date	Source/Reference for Action Item	Closed On Date	Remarks
1	Standardize report to EDCA on non-transitioned items	Ms. Serafin, O/EDCA and Mr. Valentine, PM JS			23 Sept.	JCAPP 2 will be updated by JOCG subgroup. Item closed
2	Find out why 80 days is used in the Percent of Funds received (by Service) within 80 days of appropriation act	O/EDCA		JCAPP 4, paragraph J4.3.3.2.1.	23 Sept.	JCAPP 4 drives. Need to send issue to Pricing IPT. "J4.3.3.2.1. The Military Services shall forward appropriate funding authorization documents to the SMCA to support annual procurements within 80 days of signature of the appropriation law or CRA." Item closed
3	For Percent of Orders Received from Military Service within 80 days of the Appropriation Act, look at by commodity family and Military Service. Describe the required process for TDP processing.	Ms Baden, JMC			23 Sept.	Internal measure to JMC will not use information for metrics. Item closed
4		Mr. Zoll, ARDEC			23 Sept.	Process was described. Item closed
5	Determine if JCAPP 9 establishes the same TDP process for Rock Island Arsenal and Picatinny Arsenal.	O/EDCA		JCAPP 9, paragraph J9.2.1.6	23 Sept.	JCAPP 9 does not address how TDP's are processed. However, Paragraph J9.2.1.6, states "The SMCA has designated ARDEC at Rock Island, IL as the SMCA focal point to receive Air Force, Marine Corps, and Navy PDP's needed to perform procurement, production, and maintenance." Since TDP's are part of the PDP (Figure J9.F.1. Procurement Data Package Components), ARDEC at Rock Island should ensure the processes within the SMCA are standard. Process is standardized. Item closed
6	Provide outcome of JMC LSS Green Belt project on CRDD misses in small caliber programs.	Mr. Hampton, JMC			Open	Final outbrief will be given during springs metrics meeting. Open
7	Look at CRDD per orders met instead of quantity delivered.	Mr. Hampton, JMC			23 Sept.	Concern was raised with the methodology of rating CRDD by qty. A single order for a large qty of items drives the entire rating. Example was cited as small cal orders can make or break the entire metric. Discussion centered on coming up with a new criteria to measure CRDD per order, and to sort those orders by applicable PMs. Item closed
8	Contact JOCG Secretariat and find out what the JOCG Quality Assurance (QA) Subgroup is looking at in relation to PQDRs.	Mr. LeGault, O/EDCA			Open	Memorandum, JOCG Executive Secretariat, 28 Oct 08, subject: Munitions Deficiency Reporting Systems. Memo directed the JOCG QA Subgroup to "...document the requirements of each Service's data elements needed for deficiency reporting information..." with a 30 Apr 09 date for a final report. Initial report completed May 09. Pending final report s. Open
9	Can there be a GOGO Industrial Base Investment Expenditures metric?	Mr. Cheung, PM JS			Open	Further research needs to be accomplished to determine if data support establishing this metric. Open
10	Change the "Magazine vs. System Accuracy for SMCA Depots" name to one that more clearly reflects what is being measured.	Ms. Hudson, JMC			23 Sept.	Not all installations included in the metric are Depots. Group decided for metric purposes installations would be called SMCA facilities. Item closed
11	Move the demil funding measure to the beginning of the Demil Program Execution Index.	Mr. LeGault, O/EDCA			23 Sept.	Funding measure slide will be moved to the beginning of the Demil Program Execution Index. Item closed
12	Determine what justifies a change from 6% to 3% in the demil funding metric.	Mr. Rofler, PM Demil Mr. LeGault, O/EDCA			23 Sept.	3% stockpile reduction is Sustaining Program Execution Group (SS PEG) critical requirement for Demilitarization. Typically, program funding decisions are associated with insuring that critical requirement is achieved so 3% will be used for metric. Item closed
13	Redo quality slides to better show metric results	Mr. Maloney			Open	Re do quality PI and SIS slides to better depict metric results so stakeholders can better understand what the metrics are representing. Open